



Charity No: 1169903

Date of Policy: 21st January 2022

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The Prout Bridge Project - Risk Assessment.

A risk assessment is a careful examination of what could cause harm to people, so that you can weigh up whether you have taken enough precautions or should do more to prevent harm.

Risk assessments are a statutory requirement under the Management of Health and Safety at Work Regulations 1992. These regulations demand that we assess all risks to the health and safety of our staff or others who may be affected, arising from work activities or environment.

The important things you need to decide are whether a hazard is significant and whether you have it covered by satisfactory precautions so that the risk is small.

A hazard is something with the potential to cause harm (this can include articles, substances, plant or machines, methods of work, the working environment and other aspects of work organisation).

A risk is the chance, high or low, that somebody will be harmed by a hazard.

The manager must undertake a risk assessment on all aspects of the event or activity. This should take into consideration the venue, the activity, the journey to and from the venue, the people involved and the various situations that might occur.

How to assess the risks in your workplace.

Follow the five steps: (For more details on this 5 step procedure see Health and Safety Executive Website www.hse.gov.uk).

- Step 1: Look for the hazards - where might accidents happen?
- Step 2: Decide who might be harmed and how.
- Step 3: Evaluate the risk and decide whether the existing precautions are

adequate

or whether more should be done.

- Step 4: Record your findings - compulsory if there are more than four people in the business, and best practice in any case.
- Step 5: Review your assessment of the hazard and revise it if necessary.

A form is available to assist you in assessing the risks of activities.